

Offwell C of E Primary School

Resources Committee meeting to be held on 13th December 2017 at 1.30pm at Offwell School

Agenda

1	Apologies for absence	1.30pm	JD
2	Pecuniary Interest	1.30pm	JD
3	Minutes of last meeting and matters arising – 10 th October 2017	1.35pm	JT
4	Budget <ul style="list-style-type: none">• 2017/18• 2018/20• Voluntary unofficial funds• Formula Capital• Update Devon Norse – caretaking/cleaning –reduction hours• Kitchen	1.40pm	JT/AB
5	SFVS – to be submitted by 31.3.18 <ul style="list-style-type: none">• Financial Benchmarking, including Consistent Financial Reporting information.	1.55pm	JT/AB
6	Risk Assessments	2.05pm	SH
7	Headteacher's Report <ul style="list-style-type: none">• SEF/SIP Priority 1• Medicines in schools	2.10pm	AB
8	Safeguarding <ul style="list-style-type: none">• Deputy Safeguarding Governor – nomination received - IW	2.20pm	AB
9	Premises <ul style="list-style-type: none">• Update re maintenance jobs• Grounds Maintenance	2.25pm	SH
10	Governor Training – <ul style="list-style-type: none">• NCTL – Clerk's Development Programme – JD• any required?	2.35pm	JT
11	Policies & Paperwork: <ul style="list-style-type: none">• Privacy Notice – Staff• Privacy Notice – Pupils• Emergency Management Plan• Terms of Reference – Safeguarding Gov and Deputy• Volunteers' Policy	2.40pm	JT
12	What have we achieved for the children?	2.50pm	JT
13	Meeting Close Date of next meeting: Thursday, 1 st February 2018	2.55pm	

